



Preparing for your Program

Please share this information with the students, teachers, and chaperones that are joining you for this program

⊕ Prepare your chaperones:

We value chaperones for their ability to make field trips fun and educational

Chaperones are encouraged to:

- Model curiosity and wonder: participate in the program activities with students
- Facilitate student exploration by allowing students to ask and answer questions
- Ask students questions like, “What do you think?” or, “How can we find out?” to foster problem solving and inquiry learning
- Help direct students’ attention to current activities and model good behavior for the group
- Limit cellphone-use for pictures only. If a call or text is urgent, please step away temporarily

Chaperone Payment Policy:

One adult (teacher, aide, chaperone) is required for every 10 students

Teachers/aides	free of cost
Chaperones	1 free for every 5 students
Additional chaperones	charged at the student rate

⊕ Please dress properly:

Be prepared to spend most of your time outdoors regardless of the weather.*

What to wear or bring:

- Long pants or other protective clothing to prevent scratches, insect bites and poison ivy
- Comfortable **closed-toe** walking shoes that can get dirty, wet or muddy
- Raincoat or poncho if rain is forecasted
- Appropriate clothing layers for the day’s weather and temperatures

What *not* to wear or bring:

- Sandals, open-toed shoes or non-walking shoes
- Umbrellas

*Merry Lea reserves the right to cancel programs in case of severe weather such as lightning, high winds, heavy rain or extremely low temperatures.

continued on next page



⊕ Prepare your lunch supplies:

Review the lunch plans listed on your confirmation form.

Merry Lea provides:

- Drinkable well water at all our program locations. There are **no** vending machines or food/beverages for sale at Merry Lea
- A container for some recyclables. Merry Lea can accept: plastics #1-#7, glass, paper, aluminum, cardboard and steel cans
- A container for compostable food scraps at some programming locations. Merry Lea can accept plant-based scraps like fruits, veggies and bread

What to bring:

- Your own garbage bags. You are responsible to take any lunch garbage back with you
- Optional: reusable water bottles
- All lunches and lunch supplies. Ensure they are prepared and loaded in your vehicles before leaving school

⊕ Check your directions:

You can find the location of your program site on your confirmation form.

- See map of Merry Lea programming locations for more details
- Be sure your bus driver(s) has reviewed the map and knows your program location

Program location addresses:

Learning Center	2388 S 500 W, Albion
Farmstead	2152 S 425 W, Albion
Glacial Retreat Center	1799 S 650 W, Kimmell
Luckey's Landing	Directions will be sent to you



Contact Katie Tipton at kctipton@goshen.edu or 260-799-5869 with any questions.